

**ADVISORY COUNCIL ON
EQUAL EMPLOYMENT OPPORTUNITY**

**November 16, 2018
9:30 a.m. – 11:30 a.m.
651 Pine St, 1st Floor,
Room 105
Martinez, California 94553**

**George Carter, Chair
Marilynn Schuyler, Vice Chair**

Meeting started at 9:45 a.m.

Meeting Attendees: George Carter; Marilyn Schuyler; Mark Pighin; Linda Mason; Oscar Dominguez; Jena Williams; Roosevelt Gipson Jr.; Dr. Aaron Bryant; Tracey Walker; Charles Brown; Piedad Fracasso (Staff)

Reviewed and Approved the October 26, 2018 Minutes with minor change to add Jena Williams to Attendees

1. Introductions/Rollcall – See meeting attendees

2. Public Comment: None

3. Charles Brown, Business Services Representative, Re-Entry Coordinator and Rapid Response Coordinator for the Workforce Development Board (WDD) was the guest speaker. The WDD promotes a workforce development system that meets the needs of businesses, job seekers and workers to ensure a vibrant economy. The WDD also works with individuals wanting to start a small business.

Mr. Brown discussed the many changes taking place within The Workforce Development Network. Rubicon has been contracted as the lead agency and its career center collaborates with community based organizations (cbos), and schools in West, Central, and East County. Rubicon will also have career center sites at County Adult schools and colleges such as (LMC, DVC and CCC). Regional Convening meetings are being held to solicit input from the businesses, cbos, partners and public agencies in evenings and throughout the day. Career Center System (includes online job search/Typing Tests/Job Board/Job Waiting Lists/Job Retention Workshop/Computer Workshops/ Resume Workshops-how to market your resume on social media and assist those with limited English proficiency. They will continue to work with the Department of Rehab to provide reasonable accommodation to those job seekers with intellectual & developmental disabilities.

The Rapid Response Coordinator (Coordinator) assists companies in the East Bay who plan to lay off 50 or more employees within the next two months. The Coordinator assists the employees in transitioning to new employment. The employees are asked to attend a Career Center Orientation to discuss retirement plans, Cobra, 401k's, EDD, EDD insurance, Covered California, training, job placement, etc.

AJCC – Americans Job Centers of California – Links all state and local workforce services and resources across the state and country. Formerly known as One-Stop

Career Centers the AJCC provides a comprehensive range of employment and training services for both job seekers and employers.

Re-Entry Coordinator – Creates and Develops “Fair Chance Employers”. They invite HR professionals to work with employers, provide free training and legal advice on the hiring process of re-entry individuals with a criminal past. There have been 2 Fair Chance Employment Summits in the past year. There are currently over 300 Fair Chance Employers participating in this project. “Close to the Pack” – This is handled by Contra Costa Parole Office who collaborates with businesses and those recently paroled to help them find employment.

– Earn to Learn – is a very robust program for youths who are 16 to 24 years old. This is another resource, which focuses on work base learning opportunities such as internships, and skills training camps.

4. Tracey Walker is a member of Teamsters Union #856. She interviewed for the Union #1 Seat. The committee vetted and approved her application.

5. Veterans Seat and Business Seat are both expiring in 11/30/2018. Both Marilyn Schuyler (Business Seat) and George Carter (Veterans Seat) wish to continue in their present seats.

6. Chair position and Vice-Chair position were up for re-election. George Carter has already served 2 terms as Chair and thanked the Council for the privilege of allowing him to serve. Marilyn Schuyler was nominated for Chair. Oscar Dominguez was nominated for Vice-Chair.

7. On December 14, 2018 the ACEEO’s Annual Breakfast Meeting will be held at the Copper Skillet - 811 Ferry St., Martinez CA (9:30 to 11:00am)

The next meeting will be held 01/25/2019

8. Piedad Collected the Training Certification forms for the Brown Act and Ethics Orientation Training from: George Carter; Jena Williams; Oscar Dominguez; Roosevelt Gipson Jr.; Linda Mason; Mark Pighin; Piedad Fracasso

9. The committee adjourned at 11:30 a.m.